

Windows File Explorer Shortcuts Cheatsheet

Read the web version at [PCTips.com](https://www.pctips.com)

Shortcut	Action
Ctrl + C	Copy selected file(s) or items
Ctrl + X	Cut selected file(s) or items
Ctrl + V	Paste copied or cut file(s) or items from clipboard
Ctrl + Z	Undo the last action
Ctrl + Y	Redo the last undone action
Ctrl + A	Select all files in the current folder
Ctrl + N, Win + E	Open a new File Explorer window
Ctrl + Shift + N	Create a new folder
Alt + F4	Close the active window or exit File Explorer
Delete	Delete selected file(s) and move to Recycle Bin
Shift + Delete	Permanently delete selected file(s)
F11	Toggle full screen mode
Alt + D, F4	Focus the address bar and display the address bar list
Backspace, Alt + Left	Go back to the previous folder
Alt + Right	Go forward to the next folder
Alt + Up	Go up one level
Ctrl + Shift + Tab	Move to the left tab
Ctrl + Tab	Move to the right tab
Ctrl + W, Ctrl + F4	Close the current tab
F5	Refresh the window contents

Shortcut	Action
F2	Rename selected item
Ctrl + Shift + E	Display all folders inside the selected item
Ctrl + Mouse Scroll	Change the size of file and folder icons
Ctrl + Shift + 1-8	Change folder view
Ctrl + F, F3	Open search and start searching
Alt + Space	Open system menu for the window
Ctrl + Shift + V	Paste without formatting (raw paste)
Win + R	Open the Run dialog box
Ctrl + Shift + Enter	Open the selected file as an administrator
Win + Left/Right Arrow	Snap the File Explorer window to the left or right side of the screen